



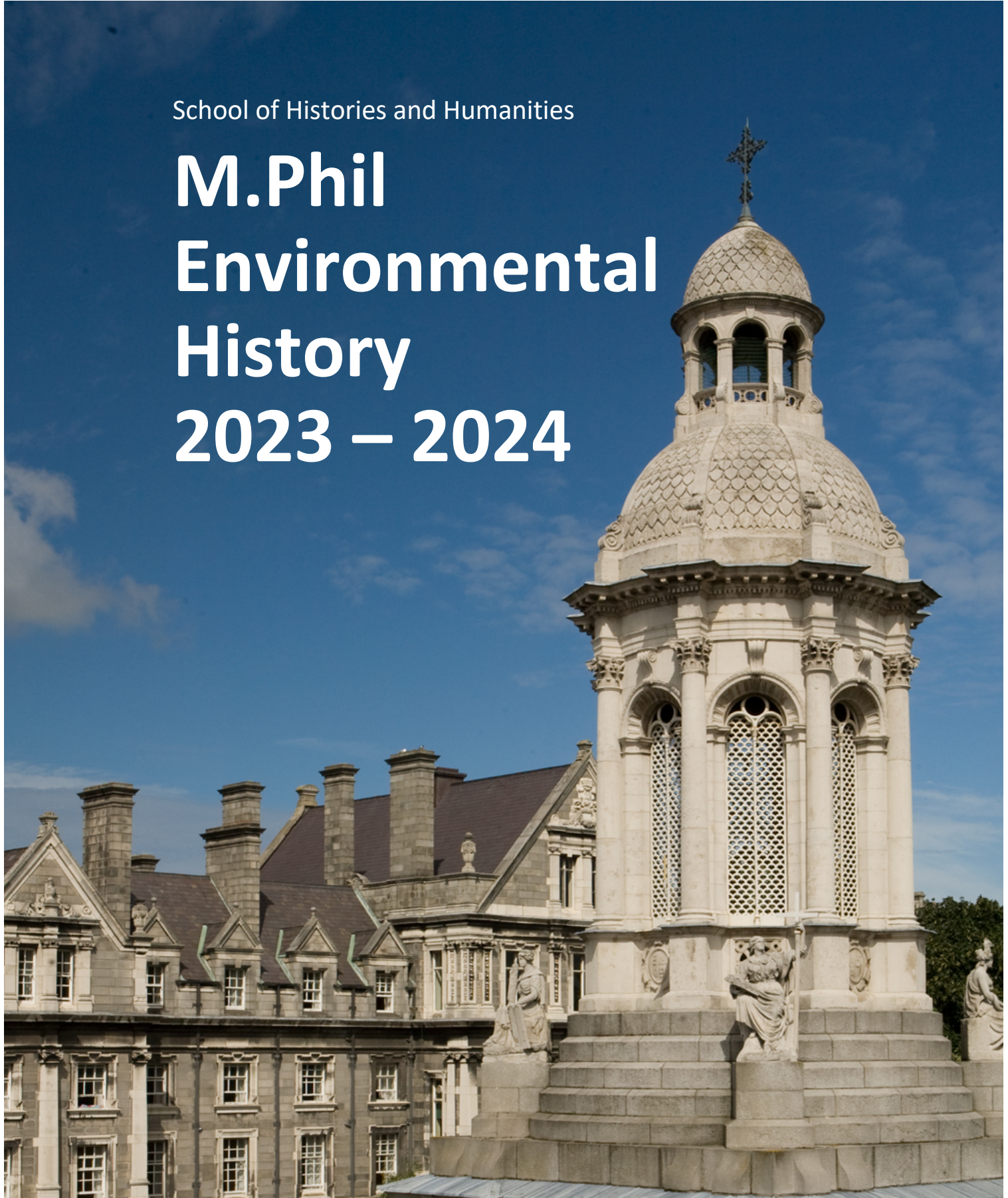
Trinity College Dublin

Coláiste na Tríonóide, Baile Átha Cliath

The University of Dublin

School of Histories and Humanities

M.Phil Environmental History 2023 – 2024



Contents

Contacts	3
Overview	4
Course learning outcomes	4
Academic year structure	5
Academic deadlines	5
Programme Structure.....	6
Module descriptions – Environmental History	8
Essay submission	16
Deadlines	16
Assessment	16
Plagiarism.....	19
Academic, Personal and Social Support Services	22
Appendix 1 Coursework Cover Sheet.....	25
Appendix 2 Style guide for PG dissertations in Environmental History	26

Contacts

Course director:

Michaelmas Term: Dr. Katja Bruisch, BRUISCHK@tcd.ie

Hilary Term: Dr. Diogo de Carvalho Cabral, decarvad@tcd.ie

Course administration:

David Byrne

Phone / Email: 01 896 1791 / pghishum@tcd.ie

Office: 3133 (Arts Building)

Core teaching staff

Dr. Katja Bruisch (on sabbatical in Hilary Term)	BRUISCHK@tcd.ie
Dr. Diogo de Carvalho Cabral (on sabbatical in Michaelmas Term)	decarvad@tcd.ie
Prof. Poul Holm	holmp@tcd.ie
Dr. Francis Ludlow	ludlowf@tcd.ie

Overview

Environmental History studies the interaction of human societies and the non-human environment through time, analysing how the natural world has both influenced human society and how society has in turn influenced the environment. The M.Phil in Environmental History will give students a firm understanding of the interplay of, and feedbacks between, nature and culture over time, allowing them to develop much needed historical perspectives on the evolution of current environmental challenges. This taught full- or part-time degree has a strong methodological focus, including training in digital humanities technologies, mixed (quantitative-qualitative) methods and innovative assessment design.

The primary aim of this course is to train students in methods and themes that are directly relevant to the professional workplace at a time when there is an increasing awareness of the need to include the competencies and insights of the humanities in understanding and addressing environmental issues, not least climate change and the unsustainable use of landscapes and natural resources. A strong interdisciplinary component that can be tailored to individual students' interests is ensured by a comprehensive suite of Environmental History modules and optional modules from other Masters programmes. Training in critical thinking and mixed methods research skills will open up students' career perspectives in public management, private consultancies and NGOs, while also being an excellent entry point for doctoral studies.

Course learning outcomes

On successful completion of this course, students should be able to:

- Identify and outline major themes and trends in environmental history
- Demonstrate an enhanced understanding of human-nature interactions in the past and present and situate them in broader social, economic and political contexts
- Critically assess the theoretical frameworks, discourses and methods that underpin environmental history as an interdisciplinary field
- Appraise existing historical scholarship in light of the historicity of history writing as an academic practice
- Identify, interpret, analyse and critique various types of primary sources
- Apply various methods (quantitative and qualitative, including IT skills) to analyse primary sources and reappraise existing scholarship
- Formulate, develop and address research questions independently, both in oral and written form
- Conceive, plan, manage and complete an intellectually independent research project in environmental history

Academic year structure

Orientation week: 4 – 8 September 2023

Michaelmas Term (MT): Monday 11 September – Friday 1 December 2023 (study week break: 23 – 27 October)

Hilary Term (HT): Monday 22 January – Friday, 12 April 2024 (study week break: 4 – 8 March)

Academic deadlines

Week 10 of Michaelmas term: Thesis proposal due (use template on Blackboard)

Last week of / first week after the end of Hilary Term: Individual presentations on dissertation topics (Research Design module)

31st of August 2024 – Submission of dissertation

Programme Structure

The M.Phil. in Environmental History will be delivered full-time over one year or part-time over two academic years. The total credit weighting is 90 credits.

Course components:

	<i>ECTS</i>	<i>Weighing</i>
Methods and Debates in Environmental History – core module (MT)	10	10%
Two environmental History special subject modules of your choice (options listed below)	2x10	2x10%
One optional module: a) one more environmental history special subject module b) one optional module from other postgraduate programmes (options listed below)	10	10%
Research Design – Dissertation preparation module (HT)	10	Pass/fail
Postgraduate Research Seminar (once every two weeks, both terms)	10	Pass/fail
Individual Research Project / Final thesis	30	60%

Please note: All students take “Methods and Debates in Environmental History”. In addition, students choose at least one environmental special subject module (listed below) per term.

Environmental History special subject modules 2022-2023

<i>Module title</i>	<i>ECTS</i>	<i>Module coordinator</i>
<i>Mandatory for all students</i>		
Methods and Debates in Environmental History (MT)	10	Dr. Katja Bruisch (contributions from other EH staff and the Centre for Environmental Humanities)
<i>Modules for choice</i>		
Energy and Power in the Modern World (MT)	10	Dr. Katja Bruisch
Animals and Animal Agency (HT)	10	Dr. Diogo de Carvalho Cabral
Oceans and the Anthropocene (HT)	10	Prof. Dr. Poul Holm

Optional modules from other programmes*

Students who wish to take only 20 ECTS from the Environmental History specialist modules, can choose a 10 ECTS-module from the following list (subject to availability of place). A full list of optional modules from other programmes has been sent to you via email.

** Please note:* Due to resources and space, limited places are available in each module. If you want to take a module from another programme, you may be asked for a second preference if there is no availability in the module you first select.

Module descriptions – Environmental History

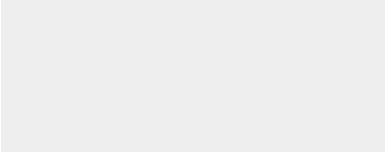
Module Title	Methods and Debates in Environmental History
Module Code	HI7301
Module requirement	Mandatory
ECTS weighting	10
Semester taught	MT
Contact Hours	22
Module Coordinator	Assist. Prof. Katja Bruisch
Teaching staff	Assist. Prof. Katja Bruisch, Assist. Prof. Diogo de Carvalho Cabral, Prof. Poul Holm, Assist. Prof. Francis M. Ludlow,
Module Learning Outcomes	<p>On successful completion of this module, students should be able to:</p> <ul style="list-style-type: none"> - Identify the major approaches to study Environmental History - Outline major themes in the history of human-nature relations - Critically discuss various trends in the historiography and assess their premises - Demonstrate familiarity with the various kinds of sources that environmental historians use and the methods (qualitative and quantitative) to interpret these - Make an informed choice about the methodology used to undertake a research project in the field of environmental history - Present on key-themes in Environmental History in oral and written form.
Module Content	<p>This module will introduce environmental history as a field of interdisciplinary research that integrates methods and concepts from such diverse disciplines, as geography, anthropology, archaeology, biology and climatology. It will introduce students to the variety of written and non-written sources that come to use in environmental history and teach them foundational basic skills to identify, analyse and interpret these (e.g. digital and visual literacy). At the same time, it will make students familiar with the key debates and concepts of environmental history and introduce them to different scholarly traditions in the field.</p>
Module Assessment Components in SITS	100% coursework

Module Title	Energy and Power in the Modern World
Module Code	HI7310
Module requirement	Mandatory (one out of four EH core modules)
ECTS weighting	10 (=250 student effort hours)
Semester taught	MT
Contact Hours	22 (11x2-hour seminars)
Module Coordinator	Assist. Prof. Katja Bruisch
Teaching staff	Assist. Prof. Katja Bruisch
Module Learning Outcomes	<p>On successful completion of the module, students should be able to:</p> <ul style="list-style-type: none"> - Identify and assess major trends and turning points in the global history of energy - Critically discuss leading trends in modern environmental and energy history - Identify, interpret and analyse primary sources relevant to the topic - Develop an independent argument about energy and power in the modern world in an essay at the end of the term.
Module Content	<p>This module foregrounds energy and power as key categories for our understanding of the intertwined social, political, cultural and environmental histories of the modern age. We will explore the difference between writing energy history and writing history in energetic terms; how energy as a concept came to embody the ambitions and the values of the industrial age; how the history of fossil fuels is situated in a wider history of capitalism; and we will look at the role of energy in modern histories of protest, revolution and environmental change. Through case-studies from Europe, the Middle East, Northern and Central America, we will explore how the use of coal, oil, hydropower, wind, nuclear power and renewable energy sources reflected and shaped the social dynamics and natural environments in specific places. Finally, we will discuss how exploring energy regimes in the past may help us think about energy in the future.</p>
Module Assessment Components in SITS	Coursework (30%) and final essay (70%)

Module Title	Animals and Animal Agency
Module Code	HI7313
Module requirement	Mandatory
ECTS weighting	10
Semester taught	HT
Contact Hours	22 (11x2-hour seminars)
Module Coordinator	Assist. Prof. Diogo de Carvalho Cabral
Teaching staff	Assist. Prof. Diogo de Carvalho Cabral
Module Learning Outcomes	<p>On successful completion of the module, students should be able to:</p> <ul style="list-style-type: none"> - Develop a critical historical assessment of 'animal' as an anthropocentric category that has helped Western cultures to organise the world; - Identify the main theoretical and methodological attitudes of historians toward animals (metaphorical animals, objectified animals, experiencing/agential animals); - Understand the potentialities and limitations of the major theoretical frameworks for narrating and interpreting animal agency; - Develop an independent argument about a particular landscape or historical process as an entanglement of human and nonhuman animals' agencies.
Module Content	<p>Though present in historiography since the genre's birth, non-human animals have only recently turned into a focus of thematic, epistemological, and methodological attention on the part of historians. Still more recent is the framing of animals as agents, that is, as beings whose activities shape the course of events not only in their own lives and immediate environments but in the more encompassing socio-ecological assemblages as well. We will explore this historiographical strand, first as a divergence from other approaches to animals and then in terms of its own potentialities and limitations. Our discussions will foreground problems ranging from the historical development of 'animal' as a category to the role of concrete animals in co-producing written sources to the various theoretical frameworks that can be used to shed light upon the agency of animals (including social history, semiotics, and ecology).</p>
Module Assessment Components in SITS	Coursework (30%) and final essay (70%)

Module Title	Oceans and the Anthropocene
Module Code	HI7312
Module requirement	Mandatory (one out of four EH core modules)
ECTS weighting	10 (=250 student effort hours)
Semester taught	HT
Contact Hours	22 (11x2-hour seminars)
Module Coordinator	Prof. Poul Holm
Teaching staff	Prof. Poul Holm
Module Learning Outcomes	<p>On successful completion of this module, students should be able to:</p> <ul style="list-style-type: none"> - Identify and evaluate the principal developments of marine environmental history - Engage with wider theoretical frameworks and debate the merits of key historical concepts applying to marine environmental history - Undertake an advanced analysis of a chosen topic in marine environmental history using various types of primary sources and applying different techniques of evaluation and interpretation - Present the outcome of this analysis in a 2,500-3,000 word essay at the end of term.
Module Content	<p>Marine environmental history is about how humans have understood and adapted to natural forces and resources in the past and in so doing have changed life in, under, around, and above the oceans. The module will introduce students to the development of the field of marine environmental history in the last few decades. In particular, the module will focus on how humans perceive the ocean (the key concept being Seascapes); how we detect change in the ocean (the Shifting Baseline Syndrome); how we organise the exploitation of the sea (by means of Maritime Communities); and when and how we have tried to regulate human behaviour (by Warfare and by International Ocean Management). The chronological scope will be the last 500 years and the module will discuss if and how we may talk of an Ocean Anthropocene.</p>
Module Assessment Components in SITS	Coursework (30%) and final essay (70%)

Module Title	Postgraduate Research Seminar
Module Code	HI7401
Module requirement	Mandatory
ECTS weighting	10
Semester taught	MT and HT
Contact Hours	Tbc (Environmental History Research Seminar)
Module Coordinator	Assist. Prof. Patrick Walsh
Teaching staff	All M.Phil coordinators
Module Learning Outcomes	<p>On successful completion of this module, students should be able to:</p> <ul style="list-style-type: none"> - Summarize ongoing research trends - Discuss ongoing scholarly debates - Critically reflect on scholarly presentations in oral and written form - Assess the merits of various scholarly approaches to the study of history.
Module Content	<p>The module will give students the chance to get involved with leading representatives of their academic field of study. Students of the M.Phil in Environmental History must attend the Environmental History Research seminars organized by the Trinity Centre in Environmental Humanities. They are encouraged to attend talks organized by other programmes in the School of Histories and Humanities.</p>
Module Assessment Components in SITS	<p>This module is assessed on the basis of regular attendance at seminars and the completion of regular seminar reports to be collated into a journal (2,500 words) marked on a pass/fail basis. Over the course of the academic year, Students have to attend and reflect about a <i>minimum of 10 environmental history talks</i>. Students who fail to attend the seminar regularly will have to submit an essay (2,500 words), that will be marked on a pass/fail basis.</p> <p>Students can bear in mind the following general considerations in their report:</p> <ul style="list-style-type: none"> - How the presentations under discussion related to the wider literature and to current historiographical discourse - What ideas, arguments or sources were disclosed which might be of use to you in your own studies - The methodological approach disclosed by presentations - The sources available and the sources used - The main issues which arose in discussion



The report does not require footnotes and students are encouraged to personally reflect on what is useful for their own research skills and relevant to their research area.

Module Title	Research Design
Module Code	HI7400
Module requirement	Mandatory
ECTS weighting	10
Semester taught	HT
Contact Hours	11 hours
Module Coordinator	Dr Carole Holohan
Teaching staff	All M.Phil coordinators
Module Learning Outcomes	<p>Upon successful completion of this module, students should be able to</p> <ul style="list-style-type: none"> - design, pursue and present an individual research project - critically evaluate and provide feedback on other research projects
Module Content	<p>This module will support M.Phil students as they prepare their capstone project / thesis. It will provide guidance for developing a feasible research project and address some of the challenges related to pursuing individual research. Students will work together in groups of 3 to 5, in which they discuss strategies to organize their research and give feedback to each other. The module combines individual and group work and is marked on a pass/fail basis.</p>
Module Assessment Components in SITS	<ul style="list-style-type: none"> - Portfolio with minutes of group meetings (one portfolio per group), due on Friday of week 12 (pass/fail) - Final presentation: each student presents on their individual capstone project/ thesis (either the project as a whole or one particular aspect will be presented). The final presentation can be a classic talk with a ppt, a video, a podcast ... (pass/fail)

Module Title	Individual Research Project
Module Code	HH7000
Module requirement	Mandatory
ECTS weighting	30 (=750 student effort hours)
Semester taught	TT
Contact Hours	Regular meetings with supervisor
Module Coordinator	Assist. Prof. Katja Bruisch
Teaching staff	Supervisors will be drawn from the Environmental History teaching staff
Module Learning Outcomes	<p>On successful completion of the module students should be able to:</p> <ul style="list-style-type: none"> - Devise, develop and complete a substantial, intellectually challenging and independent research project in the field of environmental history - Develop a coherent and clearly structured argument that engages with original sources and interpretative issues in a critically informed and constructive manner - Relate the specifics of their research topic to wider issues and debates within history and demonstrate its significance beyond the discipline - Develop and demonstrate project and time management skills
Module Content	<p>As the cornerstone of the M.Phil. programme, the individual research project module is intended to enable students to devise, develop and complete an original research project in the field of environmental history in a defined time frame. Students will draw on the skills and knowledge that they acquired during their study on the M.Phil. programme. The individual research project serves both developmental and scholarly purposes and will be assessed in terms of its scholarly rigour and its contribution to knowledge. Depending on the nature of their research, students can choose between two forms of assessment: a) 15,000 dissertation or b) a combination of an extended research paper (10,000 -12,000 words) and a digital output (e.g. database, map).</p>
Module Assessment Components in SITS	<p>a) 15,000 word dissertation (100%)</p> <p>or</p> <p>b) a combination of an extended research paper of 10,000-12,000 words (70%) and a digital output, e.g. database or map (30%).</p>

Essay submission

All coursework should be typed or word-processed. Pages should be single-sided and numbered consecutively, 1.5 or double-spaced with generous left- and right-hand margins. Font size should be 12 point with 10 point footnotes. Quotations longer than three lines should be separated from the text and indented. Essays are submitted through a Turnitin-Link that you access through each module's Blackboard site.

Deadlines

Deadlines must be met. For coursework on taught modules, if students need an extension on medical or compassionate grounds, they must seek an extension from the MPhil director in advance of the deadline. Extensions are only granted in exceptional circumstances and where appropriate supporting documentation is provided. Students who submit taught module assessments after the deadline without an approved extension, or who fail to meet an extended deadline, will have 10% docked from their mark for the assessment.

The dissertation deadline is final and extensions can only be granted, in exceptional circumstances, by the Director of Postgraduate Teaching and Learning, or by the Dean where more than a short extension is sought. Any application for an extension must be accompanied with evidence of compelling medical or compassionate grounds. Dissertations submitted after the deadline without an extension will be awarded 0%.

Assessment

In the calculation of the overall M.Phil. mark, the weighted average mark for the taught components carries 40% and the mark for the dissertation carries 60%.

The pass mark in all modules is 50%. To qualify for the award of the M.Phil. a student must achieve a credit-weighted mark of at least 50% across the taught modules, and either pass taught modules amounting to 60 credits or pass taught modules amounting to 50 credits and achieve a minimum mark of 40% in any failed modules, and achieve a mark of at least 50% in the dissertation.

Students failing to pass taught modules may present for supplemental examination or re-submit required work within the duration of the course.

To qualify for the award of the M.Phil. with Distinction students must achieve a final overall mark for the course of at least 70% and a mark of at least 70% in the dissertation. A distinction cannot be awarded if a candidate has failed any credit during the period of study.

A student who successfully completes all other requirements but does not proceed to the dissertation stage or fails to achieve the required mark of 50% in the dissertation will be recommended for the award of the Postgraduate Diploma. The Postgraduate Diploma will not be awarded with Distinction.

Any assignment that is not submitted will be graded as 0 (zero). Late submission of assignments, without permission from the Programme co-ordinator, or without a medical certificate in the event of illness, will be graded as 0%. This is to ensure fairness to those who do not avail of extra time to complete their work. We recognize that from time to time there are unforeseen circumstances and genuine cases will be considered sympathetically if contact is maintained with the module and/or Programme co-ordinator. Exemptions will be granted only in exceptional circumstances, and only with the agreement of the Executive Committee of the School of Histories and Humanities, and the Dean of Graduate Studies.

The Course Committee will hear appeals as per College regulations (see Calendar). This committee will comprise at least three members of the Course Committee and will be chaired by the course co-ordinator or the Head of the History Department.

Students are strongly advised to keep copies of every piece of work which they submit for assessment.

Policy on failed modules

Students who fail to pass taught modules may present for re-examination or resubmit work for re-assessment as instructed by the MPhil Director within the duration of the course. Re-assessment for modules failed in semester 1 (Michaelmas Term) must be completed by 1st June; for modules failed in Semester 2 (Hilary Term) by 31st August. Each module can only be re-assessed once.

Oral Examination

Where failure of a dissertation is contemplated, graduate students are entitled to an oral examination. The candidate must be informed that the reason for the oral examination is that the examiners are contemplating failure of the dissertation. The following guidelines apply:

- 1) The process should begin with the student being informed by the Course Director that the examiners are contemplating failure of the dissertation and that the student may choose to defend it at an oral examination. There may be three potential outcomes: (i) pass on the basis of the student's defence of the work (ii) pass on the basis of revisions or (iii) the dissertation fails.
- 2) The oral examination should be held prior to or during the examination board meeting.
- 3) Both markers of the thesis should be present and ideally also the external examiner if he/she is available.
- 4) The oral examination is chaired by the Director of Teaching and Learning (Postgraduate) or their nominee.

If it appears in the oral examination that the student can defend the thesis, and the examiners believe that it could be revised to the satisfaction of the examiners, the student may be given a period of 2 or 3 months to revise the dissertation, for which they will be allowed to re-register free of fees.

Plagiarism

The University considers plagiarism to be a major offence, and subject to the disciplinary procedures of the University. A central repository of information about Plagiarism and how to avoid it is hosted by the Library and is located at <http://tcd-ie.libguides.com/plagiarism>

It is a University requirement that all TCD students must complete the Online Tutorial on avoiding plagiarism 'Ready, Steady, Write', located at <http://tcd-ie.libguides.com/plagiarism/ready-steady-write>

The University's full statement on Plagiarism for Postgraduates can be found in the University Calendar, Part III 1.32: <http://tcd-ie.libguides.com/plagiarism/calendar>

Calendar Statement on Plagiarism for Postgraduates - Part III, 1.32

1. General

It is clearly understood that all members of the academic community use and build on the work and ideas of others. It is commonly accepted also, however, that we build on the work and ideas of others in an open and explicit manner, and with due acknowledgement.

Plagiarism is the act of presenting the work or ideas of others as one's own, without due acknowledgement.

Plagiarism can arise from deliberate actions and also through careless thinking and/or methodology. The offence lies not in the attitude or intention of the perpetrator, but in the action and in its consequences.

It is the responsibility of the author of any work to ensure that he/she does not commit plagiarism.

Plagiarism is considered to be academically fraudulent, and an offence against academic integrity that is subject to the disciplinary procedures of the University.

2. Examples of Plagiarism

Plagiarism can arise from actions such as:

- (a) copying another student's work;
- (b) enlisting another person or persons to complete an assignment on the student's behalf;
- (c) procuring, whether with payment or otherwise, the work or ideas of another;
- (d) quoting directly, without acknowledgement, from books, articles or other sources, either in printed, recorded or electronic format, including websites and social media;

- (e) paraphrasing, without acknowledgement, the writings of other authors.

Examples (d) and (e) in particular can arise through careless thinking and/or methodology where students:

- (i) fail to distinguish between their own ideas and those of others;
- (ii) fail to take proper notes during preliminary research and therefore lose track of the sources from which the notes were drawn;
- (iii) fail to distinguish between information which needs no acknowledgement because it is firmly in the public domain, and information which might be widely known, but which nevertheless requires some sort of acknowledgement;
- (iv) come across a distinctive methodology or idea and fail to record its source.

All the above serve only as examples and are not exhaustive.

3. Plagiarism in the context of group work

Students should normally submit work done in co-operation with other students only when it is done with the full knowledge and permission of the lecturer concerned. Without this, submitting work which is the product of collusion with other students may be considered to be plagiarism.

When work is submitted as the result of a Group Project, it is the responsibility of all students in the Group to ensure, so far as is possible, that no work submitted by the group is plagiarised.

4. Self-Plagiarism

No work can normally be submitted for more than one assessment for credit. Resubmitting the same work for more than one assessment for credit is normally considered self-plagiarism.

5. Avoiding Plagiarism

Students should ensure the integrity of their work by seeking advice from their lecturers, tutor or supervisor on avoiding plagiarism. All schools and departments must include, in their handbooks or other literature given to students, guidelines on the appropriate methodology for the kind of work that students will be expected to undertake. In addition, a general set of guidelines for students on avoiding plagiarism is available at <http://tcd-ie.libguides.com/plagiarism>.

6. If plagiarism as referred to in paragraph (1) above is suspected, the Director of Teaching and Learning (Postgraduate) will arrange an informal meeting with the student, the student's Supervisor and/or the academic staff member concerned, to put their suspicions to the student and give the student the opportunity to respond. Students may nominate a Graduate Students' Union representative or PG advisor to accompany them to the meeting.

7. If the Director of Teaching and Learning (Postgraduate) forms the view that plagiarism has taken place, he/she must decide if the offence can be dealt with under the summary procedure set out below. In order for this summary procedure to be followed, all parties noted above must be in agreement. If the facts of the case are in dispute, or if the Director of Teaching and Learning (Postgraduate) feels that the penalties provided for under the summary procedure below are inappropriate given the circumstances of the case, he/she will refer the case directly to the Junior Dean, who will interview the student and may implement the procedures set out in Section 5 (Other General Regulations).

8. If the offence can be dealt with under the summary procedure, the Director of Teaching and Learning (Postgraduate) will recommend one of the following penalties:

(a) Level 1: Student receives an informal verbal warning. The piece of work in question is inadmissible. The student is required to rephrase and correctly reference all plagiarised elements. Other content should not be altered. The resubmitted work will be assessed and marked without penalty;

(b) Level 2: Student receives a formal written warning. The piece of work in question is inadmissible. The student is required to rephrase and correctly reference all plagiarised elements. Other content should not be altered. The resubmitted work will receive a reduced or capped mark depending on the seriousness/extent of plagiarism;

(c) Level 3: Student receives a formal written warning. The piece of work in question is inadmissible. There is no opportunity for resubmission.

9. Provided that the appropriate procedure has been followed and all parties in (6) above are in agreement with the proposed penalty, the Director of Teaching and Learning (Postgraduate) should in the case of a Level 1 offence, inform the Course Director and, where appropriate, the Course Office. In the case of a Level 2 or Level 3 offence, the Dean of Graduate Studies must be notified and requested to approve the recommended penalty. The Dean of Graduate Studies will inform the Junior Dean accordingly. The Junior Dean may nevertheless implement the procedures as set out in Section 5 (Other General Regulations).

10. If the case cannot normally be dealt with under summary procedures, it is deemed to be a Level 4 offence and will be referred directly to the Junior Dean. Nothing provided for under the summary procedure diminishes or prejudices the disciplinary powers of the Junior Dean under the 2010 Consolidated Statutes.

Academic, Personal and Social Support Services

Student Learning and Development

At postgraduate level an even greater emphasis is placed on self-directed learning and the acquisition of academic skills. SLD helps students to continue improving these skills. It offers a range of workshops and individual appointments, including individual consultations in the Academic Writing Centre.

<https://student-learning.tcd.ie/postgraduate/>

Centre for English Language Learning and Teaching

CELT provides in-sessional English language support classes tailored to the needs of all academic disciplines in the university. Places are allocated on a first-come, first-served basis. For more details see https://www.tcd.ie/slscs/english/trinity_in-sessional_programme/in-sessional_eap/index.php

Student Counselling Services

https://www.tcd.ie/Student_Counselling/

Support groups and online support programmes, including 'Grad chats' and 'International chats', are available to postgraduate students.

Student to Student (S2S) is a student-led initiative designed to ensure any student in Trinity can get information and support from another student, find a friendly face to have a chat, talk things through or just ask a few questions when you're not sure who to approach - <https://student2student.tcd.ie/about/index.php>

Counselling services are available by appointment and emergency/urgent appointments are available every weekday with the duty counsellor. Email student-counselling@tcd.ie. There are after-hours urgent and emergency services, such as Niteline and the Crisis Text line (during term time) and the Samaritans. For more details see https://www.tcd.ie/Student_Counselling/support-services/after-hours/index.php

Postgraduate Advisory Service

<https://www.tcd.ie/seniortutor/students/postgraduate/>

The PAS has both a drop in and appointment service. It provides support on any matter that may impact upon your time as a postgraduate at Trinity.

Some of the most common issues students come to PAS to discuss include: study-related stress or worry; concerns about academic progress; supervisor-relationship concerns; extensions and going off-books; queries regarding regulations and academic appeals; bullying; plagiarism and disciplinary cases.

TCD Disability Service

<https://www.tcd.ie/disability/current/>

Postgraduate students who have a disability are encouraged to apply to the Disability Service for reasonable accommodation. An application can be made through my.tcd.ie via the 'My Disability Service' tab. Additional information is available in this step-by-step How to apply for Reasonable Accommodations guide: <https://www.tcd.ie/disability/current/RAApplication.php>

Students can also contact the Disability Service to informally discuss their needs prior to making a formal application. Please email askds@tcd.ie. There is also daily drop in service during term time <https://www.tcd.ie/disability/current/ds-solutions-drop-in/>

Careers Advisory Service

College provides a careers advisory service to offer advice on a range of issues concerning career development, CV and application advice, interview technique and a range of other issues. Special resources for postgraduates are also provided. Students are advised to visit the Careers Advisory Service web page at <http://www.tcd.ie/Careers/> and also to make a one-to-one appointment with a Careers Advisory Service officer.

International Students

International students may want to get involved in the New2Dublin activities organised by the The Global Room team. For more information visit the Global Room on Facebook: <https://www.facebook.com/TrinityGlobalRoom/> For immigration registration queries email the Global Room at tcdglobalroom@tcd.ie.

Graduate Students' Union

The GSU offers an online handbook with details of support, education and research services as well as details about how to get involved: <https://www.tcdgsu.ie/gsu-handbook> It has information on postgraduate spaces (the GSU Common Room; 1937 Reading Room, the Global Room) and social events.

Health Service

Please see the website for details of general practice and specialised clinics available to students <https://www.tcd.ie/collegehealth/>

Clubs and Societies

For a full list of TCD societies see <https://www.tcd.ie/students/clubs-societies/>

IT Services

On registration, students will be provided with a username and password to access their TCD computer account. Students will then be able to access computer facilities throughout College subject to the IT Services code of conduct. Please click on the link for IT Services 'Getting Started' guide - <https://www.tcd.ie/itservices/getting-started/>

Many modules on the M.Phil. programme will provide class materials and make announcements through Blackboard, TCD's online learning environment. Your TCD username and password allow you to access Blackboard. Blackboard is available here <https://tcd.blackboard.com/webapps/login/>

Each term IT Services offers a wide range of free short IT training courses for postgraduate students. Course timetables are updated regularly on the IT Services web site <https://www.tcd.ie/itservices/our-services/it-skills-development/>

Students generally have their own PCs or laptops. For research purposes, a digital camera is extremely useful as public and private archives increasingly allow their use. If conducting oral history interviews, students are advised to use an appropriate digital recording device. Students are very strongly advised to back up all their course materials, assignments, research notes, drafts, and anything else created or stored in digital media, and to keep such safe copies in a separate location.

Appendix 1 Coursework Cover Sheet

Note: Please copy, complete and attach to all of your M.Phil assignments.

M.Phil. Coursework Submission Form

Student name: _____

Student number: _____

M.Phil. programme: _____

Module code: _____

Module title: _____

Module co-ordinator: _____

Assignment/essay title: _____

I have read and I understand the plagiarism provisions in the General Regulations of the University Calendar for the current year - <http://www.tcd.ie/calendar>.

I have also completed the 'Ready, Steady, Write' online tutorial on avoiding plagiarism - <http://tcd-ie.libguides.com/plagiarism/ready-steady-write>.

I declare that the assignment being submitted represents my own work and has not been taken from the work of others save where appropriately referenced in the body of the assignment.

I have submitted an electronic copy to pghishum@tcd.ie.

Signed: _____

Date: _____

Appendix 2 Style guide for PG dissertations in Environmental History

Word count

Postgraduate dissertations in the M.Phil in Environmental History shall be 15,000 words long.

The word count *includes*:

- Main text
- Chapter and section headings
- Captions for illustrations or maps

The word count *excludes*:

- Footnotes
- Bibliography
- Appendices
- Illustrations and maps
- Title page, table of contents, acknowledgements, declaration

Presentation matters

- The text should be one-and-a-half or double-spaced.
- Footnotes should be single-spaced.
- The type must be black and at least 12 point.
- There should be margins of at least 1.5 inches on the left and 1 inch on the right of the page.
- All pages should be numbered with the exception of prefatory matters (title page, table of contents, and any acknowledgement page or abbreviations list).

- Printing must be on one side only. Your work should be without any handwritten amendments. All copies of your dissertation must be identical. *(note: This is relevant only when the submission of printed copies is required.)*

Layout and structure

Dissertations include the following sections (in this order):

- Title page
- Declaration page
- Abstract
- Table of contents listing the numbers and titles of chapters and appendices, and the relevant page numbers
- Main text
- Bibliography
- Appendices (if applicable)

Title

The title of the dissertation must be written in full on the title page of each printed volume on the dissertation. The degree for which the dissertation has been submitted, the year, and the name of the candidate should be specified.

Declaration

The dissertation must contain the following signed declaration immediately after the title page:

This thesis is entirely my own work and has not been submitted as an exercise for a degree at this or any other university. Trinity College may lend or copy the dissertation upon request. This permission covers only single copies made for study purposes, subject to normal conditions of acknowledgement. Signed: [insert signature]

Abstract

This should contain the title of the dissertation and the author's name, and a succinct summary of the aims and findings of the dissertation. It should be contained on one side of a single A4 page.

When printed copies are required, an additional abstract must be submitted loose with each printed copy.

Appendices

Appendices should be used for material that is essential to the dissertation, but which would interrupt the flow of the analysis if placed in the body of the text. Appendices can be identified numerically or alphabetically and should follow the bibliography at the end of the dissertation.

Style matters

Reference system:

An approved reference system must be adopted and used consistently throughout the dissertation.

One option would be to follow the style guide of *Environmental History*, one of the leading journals in our field: <https://environmentalhistory.net/style/>

Quotations:

Use block quotations only for quotes longer than ten typed lines. Do not begin or end quotations with ellipses.

If you are quoting from primary sources in foreign languages, please include the original wording in the main text and provide a translation in the footnote.

Basic guidelines for footnotes

Use footnotes (not endnotes) to qualify or elaborate a point made in the text, and to identify sources of facts/opinions referred to that originate in other material.

Footnotes should include a full bibliographic record, when a title is first used, and the relevant page number. Use the short title (Author, short title, page number), when referring to the same title again.

Footnotes must be numbered consecutively, and should appear at the bottom of the page.

Put a full stop at the end of every footnote.

Basic guidelines for bibliography

The bibliography contains all references used in the thesis. List the titles in alphabetical order (by the first author's last name and by title for works without a clearly identifiable author).

The bibliography shall be divided into the following sections (as applicable):

- Primary archival sources
- Primary printed sources
- Primary online sources
- Secondary sources

Put a full stop at the end of every bibliographical entry.