M.Phil. in Medieval Studies Handbook 2019-2020
Wich smoothe kynge's And fulke strong kynge's son pe kynge of smoreng And og pe kynge of balan And hezai pe lord of hem sworte Aemage to israel his vernamme Ha toome lollnede he hadde nunne on us And he kende out us fro on re enemies Whiche men mete to ech fleuch Knoltegez to god of hevene Knoltegez to pe lord of lords. "For his shu is wipoten ente. Cexef Up Annus haddi On pete en of bablome pe se larene 8 pevente While we wipoten on lion In pe kliwis in pe msis of. Ye saungten up once gaz was Ye pe yer vnder ledden us stoktonis. Bydden us wre pe tees of longis And
Overview

Engaged with the formative period of Western culture, Trinity’s M.Phil. in Medieval Studies equips students with the critical skills needed for in-depth work on medieval texts, sources, and artefacts, and provides an introduction to what different disciplinary methods offer the medievalist while permitting students to specialise in particular approaches in accordance with their interests. The teaching on the programme takes full advantage of Trinity’s world-leading holdings of medieval manuscripts and other artefacts, as well as those of other Dublin institutions and opportunities available for students to explore the built remains of medieval Ireland.

The programme aims to:

- Give students an opportunity to experience from international experts the rich range of disciplinary approaches – historical, literary, linguistic, theological, art historical, philosophical, and gender-based – that can be taken to the Middle Ages, at the same time as maximising their opportunities to pursue their own interests, and develop specialist expertise.

- Provide students with the traditional and technical skills necessary to read and study medieval manuscripts, documents, and artefacts in the twenty-first century.

- Help students develop into independent researchers with sophisticated analytical and communication skills, ready to embark on doctoral research or to proceed with their chosen career.
Course organisation

The course offers students the choice of three strands: History, Language and Literature and Culture and Civilisation. All students take three core modules of 5 ECTS - Sources for Medieval Studies I and II and Introduction to Medieval Books and Documents – and write a dissertation worth 30 ECTS. Further requirements depend on the choice of strand:

**History:** students take a further core module in Palaeography (10 ECTS) and study Latin at an appropriate level (10 ECTS), then choose 25 ECTS of optional modules, including, if they wish, another, more advanced, Latin module.

**Language and Literature:** students take a further core module in Reading Medieval Books and Documents (5 ECTS), study a medieval language (10 ECTS), then choose 30 ECTS of optional modules, including, if they wish, a second medieval language.

**Culture and Civilisation:** students take a further core module in Reading Medieval Books and Documents (5 ECTS), then choose 40 ECTS of optional modules, including, if they wish, a medieval language.

General requirements

Students are expected to attend all elements of the M.Phil. programme. Attendance at the weekly Research Seminar held on Thursday evenings at 17:15hrs is strongly recommended.

To qualify for the award of the M.Phil., a student must achieve a credit-weighted average mark of at least 50% across the taught modules, and either pass taught modules amounting to 60 credits, or pass taught modules amounting to 50 credits and achieve a minimum mark of 40% in any failed modules, and achieve a mark of at least 50% in the dissertation.

Students who fail to pass taught modules may present for re-examination or resubmit work for re-assessment as instructed by the Strand Director within the duration of the course. Re-assessment for modules failed in semester 1 (MT) must be completed by 1st June; for modules failed in Semester 2 (HT), by 31st August. Students who do not pass the taught modules on re-assessment will be deemed to have failed overall and may apply to repeat the course. Any assignment that is not submitted will be graded as 0 (zero).

Late submission of assignments, without permission from the Programme Coordinator, or without a medical certificate in the event of illness, will be graded as 0%. This is to ensure fairness to those who do not avail of extra time to complete their work. We recognize that from time to time there are unforeseen circumstances and genuine cases will be considered sympathetically if contact is maintained with the course tutor and/or Programme Coordinator. Exemptions will be granted only in exceptional circumstances, and only with the agreement of the Executive Committee of the School of Histories and Humanities and the Dean of Graduate Studies.

Essay submission

All coursework should be typed or word-processed. Pages should be single-sided and numbered consecutively, double-spaced with generous left- and right-hand margins. Font type should be sans-serif with Calibri preferred. Font size should be 12 point with 10 point footnotes. Quotations longer than three lines should be separated from the text and indented. An M.Phil. Coursework Submission Form must be
attached to all essays submitted.

All students must submit their module essays (for MVP, HA, HH & HI modules) in hard copy to the relevant M.Phil. submission box indicated outside the School of Histories and Humanities office (Room C3133, Arts Building) and in electronic form to the using Turnitin in Blackboard by the deadlines specified by module lecturers for each module.

Please check your module handbook for procedures for modules with other codes (e.g. CL and EN).

**Regulatory notification**

Please note that in the event of any conflict or inconsistency between the general academic regulations for graduate studies and higher degrees in the University of Dublin Calendar ([http://www.tcd.ie/calendar/](http://www.tcd.ie/calendar/)) and this handbook, the provisions of the general regulations shall prevail.
Contacts

Address: School of Histories and Humanities, Trinity College, Dublin 2
Telephone: +353 (0) 1 896 1791
Web: https://histories-humanities.tcd.ie/postgraduate/mphil/medieval-studies/index.php
Email: pghishum@tcd.ie

The Director of the M.Phil. programme will be available for consultation about matters relating to the programme by appointment. Dr Mark Faulkner is the Director for the academic year 2019 – 20, with Dr Immo Warntjes covering for him during his sabbatical in HT 2020. You are also welcome to consult any member of staff by making an appointment or checking their office hours.

Dr Joseph Clarke (clarkej@tcd.ie) is the Director of Postgraduate Teaching & Learning for the School of Histories and Humanities in Michaelmas Term, Dr. Ashley Clements (clementa@tcd.ie) will be the Postgraduate Director in Hilary Term. They are available by appointment in their offices or by email.

Staff contact information and research interests

<table>
<thead>
<tr>
<th>Name</th>
<th>Email address</th>
<th>Phone number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr Mark Faulkner</td>
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</tbody>
</table>
Dr Mark Faulkner
Ussher Assistant Professor in Medieval Literature, Director of the M. Phil in Medieval Studies and Co-ordinator of the Language and Literature strand
Old English, early Middle English, manuscript studies and historical linguistics.

Dr Immo Warntjes
Ussher Assistant Professor in Early Medieval Irish History, Co-ordinator of the History strand
Early medieval scientific thought; the use of the vernacular in monastic teaching and intellectual debate in medieval times; central and late medieval burial practices

Professor Ruth Karras
Lecky Professor in Medieval History, Co-ordinator of the Culture and Civilisation strand
History of women, gender, and sexuality; medieval religions (Christianity and Judaism)

Professor Anna Chahoud, Head of Department of Classics, Professor of Latin
Latin language; transmission and reception of Latin texts

Dr Rachel Moss, Head of Department of History of Art, Professor in Art History
Art and architecture of medieval Ireland

Dr Peter Crooks, Assistant Professor in Medieval History
Late medieval Ireland - especially politics, government, relations with England

Dr Hazel Dodge, Louis Claude Purser Senior Lecturer in Classical Archaeology
City of Rome; ancient spectacles, constructions and technology
Dr Alice Jorgensen, Assistant Professor in Old English
Literatures of Anglo-Saxon England; Middle English literature; representations of violence; Vikings; women in medieval literature; historiography

Dr Rebecca Usherwood, Assistant Professor in Late Antique and Early Byzantine Studies
Roman Imperial or Late Antique history

Dr Sarah Alyn Stacey, Associate Professor Languages
French Language

Dr Francis Ludlow, Assistant Professor in Environmental History
Climate and the Irish Annals; the interdependency of violence and extreme weather

Dr Igor Candido, Associate Professor in Italian
Dante; Petrarch; Boccaccio and the Latin Classics; Italian Renaissance humanism; Philology; Comparative Literature; the reception of Dante in the Anglophone world

Dr David Ditchburn, Associate Professor in Medieval History
Later Medieval Scotland and its links with other countries. Commercial connections and migration, religious and cultural interactions.

Prof Seán Duffy, Professor of Medieval Irish and Insular History
History of Medieval Ireland; Political history of Ireland from the Viking Age to the Bruce Invasion; Irish relations with England, Scotland, and Wales during same period; history and archaeology of medieval Dublin.

Dr Jürgen Uhlich, Assistant Professor
Old and Middle Irish Language and texts, Comparative Celtic Linguistics and Comparative Indo-European philology.
**Prof Damian Mc Manus, Chair of Early Irish**
Primitive Irish, Ogam alphabet, Classical Modern Irish

**Dr Eoin Mac Cárthaigh, Head of Department of Irish and Celtic Languages, Associate Professor in Irish and Celtic Studies**
Irish and Scottish Gaelic language and literature. Dán Díreach

**Dr Fáinche Ryan, Director of Loyola Institute, Assistant Professor in Systematic Theology**
New thinking in the theology of leadership and ordination, Medieval theology and the theology of Thomas Aquinas, Eucharistic theology

**Dr Catherine Lawless, Director of the Centre for Gender and Women’s Studies, Assistant Professor in Gender and Women’s Studies**
Gender, religious devotion and representation in late medieval and Renaissance Italian art, with a particular emphasis on the representation of the holy gendered body, the relationships between religious belief and representation, text and image, hagiography and iconography, and representation and gender.

**Prof Dáibhí Ó Crónín, Visiting Research Fellow**
Palaeography, librarianship, information management, research, data archiving

**Ms Eilís Dunne, Senior Executive Officer, School of Histories & Humanities**
Administration for postgraduate students – submission of coursework, transcripts, course queries
Programme structure

Components

The M.Phil. in Medieval Studies is a 90 ECTS Masters-level programme that can be taken full-time over one year or part-time over two. Students who do not complete a dissertation may be awarded a Postgraduate Diploma once they have passed the taught component of the course. The M.Phil. has three strands:

- History
- Language and Literature
- Culture and Civilisation

Students on all strands take Sources for Medieval Studies I (in Michaelmas Term, 5 ECTS) and II (in Hilary Term, 5 ECTS) and the 5 ECTS Introduction to Medieval Books and Documents (taught in Michaelmas Term), as well as the 30 ECTS dissertation. Depending on their strand, students also take a further 5 or 10 ECTS of strand-specific core modules in Hilary Term.

Compulsory Modules for all strands

- MVP12001 - Sources for Medieval Studies I (5 ECTS)
- MVP12002 – Sources for Medieval Studies II (5 ECTS)
- MVP12003 – Introduction to Medieval Books and Documents (5 ECTS)
- MVP12005 – Dissertation (30 ECTS)
MVP12001 - Sources for Medieval Studies I (5 ECTS)

Module Coordinator: Dr. Immo Warntjes

Aims

This module has the following key aims:

- To introduce students to some of the sources available to medievalists
- To introduce students to some of the key manuscripts in Trinity’s holdings
- To encourage critical thinking through source analysis
- To help students begin to formulate research questions in medieval studies, preparatory to their choosing a suitable topic for their dissertations

Learning Outcomes

Upon successful completion of this module, students should be able to:

- Identify and describe characteristics of a wide range of historical genres
- Assess the way in which a medieval source is transmitted (external source criticism)
- Evaluate the reliability of a source by analysis of author and content (internal source criticism)
- Formulate research questions for the purposes of essay writing and oral presentations
- Complete an intensive, self-motivated study of a relevant text or artefact, with good research organization and presentation

Module Content

This module introduces students to five different genres of medieval sources. Each session will discuss one key representative of the respective genre. If the source under discussion is textual, the analysis will include an assessment of one of its medieval copies, in many cases from the Trinity Library’s holdings. Most sessions are co-taught by lecturers from different disciplines in order to introduce the students to a variety of approaches to the respective source. The focus of this module will be on source criticism, i.e. on testing the reliability and assessing the importance of the respective source.
MVP12002 - Sources for Medieval Studies II (5 ECTS)
Module Coordinator: Dr. Immo Warntjes

Aims
This module has the following key aims:

- To introduce students to a wider variety of sources available to medievalists
- To introduce students to more of the key manuscripts in the Trinity Library’s holdings
- To encourage deeper critical thinking through detailed source analysis
- To help students develop research questions in medieval studies, preparatory to their choosing a suitable topic for their dissertations.

Learning Outcomes
Upon successful completion of this module, students should be able to:

- Identify and describe, in detail, characteristics of a wide range of historical genres
- Critically assess the way in which a medieval source is transmitted (external source criticism)
- Critically evaluate the reliability of a source by analysis of author and content (internal source criticism)
- Refine research questions for the purposes of essay writing and oral presentations
- Complete an intensive, self-motivated study of a relevant text or artefact, with high quality research organization and presentation

Module Content
This module introduces students to a further five different genres of medieval sources. Each session will discuss one key representative of the respective genre. If the source under discussion is textual, the analysis will include an assessment of one of its medieval copies, in many cases from the Trinity Library’s holdings. Most sessions are co-taught by lecturers from different disciplines in order to introduce the students to a variety of approaches to the respective source. The focus of this module will be on source criticism, i.e. on testing the reliability and assessing the importance of the respective source.
MVP12003: Introduction to Medieval Books and Documents

Module Coordinator: Dr. Mark Faulkner

Aims

This module has the following key aims:

- To introduce students to the variety of formats in which medieval texts are preserved
- To show students some of the main types of evidence manuscripts and documents offer for their production, use and preservation
- To explore some of the deductions that can be made from this evidence about manuscripts and documents
- To encourage students to reflect critically on the editorial methods underlying the primary texts they use in their research

Learning Outcomes

Upon successful completion of this module, students should be able to:

- Identify and describe, according to appropriate descriptive protocols, a range of features of medieval books and documents
- Use photographs and descriptions of manuscripts to make deductions about the likely production history of medieval books and documents
- Critically evaluate the reliability of editions of manuscript texts for use in a range of research projects

Module Content

This module introduces students to medieval writing in its material form, making especial use of Trinity’s world-class holdings of medieval books and documents, both in their surviving form and in electronic surrogate. Students learn how to describe, date and analyse the production, use and preservation of medieval texts. Students are also introduced to the processes by which texts are edited and the extent to which edited texts may be relied upon in various kinds of research.
MVP12005 Dissertation

Weighting: 30 ECTS

Module Coordinator: Dr. Mark Faulkner (MT and TT); Dr. Immo Warntjes (HT)

Teaching Staff: Students will be assigned a member of TCD staff to supervise their research. Supervisors will be selected as appropriate to the subject of the dissertation.

Aims

The aim of the dissertation is to enable students to devise, develop and complete an original research project in a defined time frame which draws on the insights, skills and knowledge acquired during their study on the M.Phil. programme. While the dissertation process serves both developmental and scholarly purposes, the completed work will be assessed in terms of its scholarly rigour and its contribution to knowledge. Students must satisfy all of the requirements of their programme to proceed to the dissertation module. Dissertations should be between 15,000 and 20,000 words in length and must be submitted by 5pm on 31 August.

Learning Outcomes

On successful completion of the module students should be able to:

- Devise, develop and complete a substantial, intellectually challenging and independent research project relating to their field of study
- Identify, access and interpret appropriate source materials, methods, concepts and terminology in the light of existing scholarship
- Develop a coherent and clearly structured argument that engages with original sources and interpretative issues in a critically informed and constructive manner
- Relate the specifics of their research topic to wider issues and debates within their discipline
- Demonstrate project management skills
Students who fail either to submit the dissertations by the deadline, or to achieve a satisfactory assessment for the dissertation may be eligible for the award of a Postgraduate Diploma.

Dissertation requirements

Students are required to submit a dissertation of between 15,000 and 20,000 words on a topic of their choice.

1. Proposal

Students will be required to develop and refine proposals by the end of Michaelmas term (Semester 1). They should consult with their strand convenor in the first instance.

Each student is required to submit a 500-word proposal to the School Office by Friday November 22. This should include a statement of the problem to be studied and methodological approach, an outline structure, a description of the primary sources to be used, and a brief description of the secondary literature to be consulted.

It is essential to discuss your ideas with the Programme Coordinator or your strand convenor before submitting your proposal.

2. Supervision

Supervisors will be assigned at the end of the first semester (Michaelmas term) according to the area of research selected by the student. They will be assigned from across the Schools and disciplines involved in the teaching of this programme, according to available expertise.

Supervisors will give subject-specific guidance both on subject matter and on the process of completing a research project in a timely and scholarly manner appropriate to the discipline. They will discuss ideas with you at the outset of your project and read and offer feedback on written work (i.e. complete draft chapters) but your thesis is not a collaborative project and must represent your own work. A timetable for the submission of draft chapters should be established with the
supervisor and students will be expected to meet the deadlines they have agreed.

Remember that a supervisor cannot be expected to offer meaningful comment on work that he or she has just received. Supervisors will not generally give feedback on written work in the last two weeks before the due date.

It is usual for staff to be away from College and unavailable at some (possibly extended) times during the summer session (i.e. 1st July-1st Sept). Students will be expected to work independently on their dissertations during this time and to liaise with their supervisors ahead of time by email in order to establish their supervisor’s availability.

Students are expected to be in Dublin during for the duration of the three academic terms (for dates see the University Almanack: http://www.tcd.ie/calendar/), unless permission is given by the Director or Strand Coordinator.

**Assessment**

A satisfactory assessment in the dissertation (50%) is mandatory for the award of the M.Phil.

**Length**

Not less than 15,000 words; not more than 20,000 words.

**Presentation**

The text of the dissertation should be word-processed, and printed on good quality A4 white paper. The type must be black and at least 12 point. Line spacing must be at one and a half or double spacing, though single spacing may be used for notes and quotations, bibliography etc. Images should be used as appropriate to the thesis topic. There should be margins of at least 4cm on the left and 3cm on the right of the page. Printing must be on one side only and the dissertation should be soft bound.
The presentation of the dissertation should follow a recognized style sheet, appropriate to the discipline(s) in which the dissertation situates itself.

Layout
The dissertation should start with a title page, followed by an abstract, and a table of contents, in that order. The table of contents should list the numbers and titles of chapters and appendices, and the relevant page numbers.

Title
The title of the dissertation must be written in full on the title page of each volume of the dissertation. The degree for which the dissertation has been submitted, the year, and the name of the candidate should be specified.

Abstract
An additional abstract must be submitted loose with each copy of the dissertation. This should contain the title of the dissertation and the author’s name, and a succinct summary of the aims and findings of the dissertation. It should be contained on one side of a single A4 page.

References, footnotes and bibliography
An approved reference system must be adopted, and once decided on by the student in consultation with their supervisor, used consistently throughout the dissertation. A reference must include the author’s name, title of text, year of publication, location of publication, and may also include publisher. Articles (book chapters) must include the title of the article (chapter) and the journal (book), and the relevant page numbers of the article (chapter).

Students should use footnotes briefly to qualify or elaborate a point made in the text, and to identify sources of facts/opinions referred to that originate in other material. The latter must be fully referenced, including page number of the text from which it came. Footnotes must be numbered consecutively, and should appear at the bottom of the page.
All references must be listed in a bibliography at the end of the dissertation, in strict alphabetical order by author.

Neither footnotes nor bibliography contribute to the word count of the dissertation.

Appendices
Appendices should be used for material that the student feels is essential to the dissertation, but which would interrupt the flow of the analysis if placed in the body of the text. Appendices can be identified numerically or alphabetically. These should follow the list of references, at the end of the dissertation.

If you have any queries about the appropriate form of footnotes or questions about presentation of bibliographies and any appendices, please direct those to your supervisor in the first instance.

Appendices will generally be considered as part of the word count of the thesis, unless prior permission has been obtained from the Course Director.

Declaration
The dissertation must contain the following signed declaration immediately after the title page:

'This thesis is entirely my own work and has not been submitted as an exercise for a degree at this or any other university. Trinity College may lend or copy the dissertation upon request. This permission covers only single copies made for study purposes, subject to normal conditions of acknowledgement. Signed: [insert signature]'  

Submission
You are required to include the following when submitting your dissertation:
(i) 1 x Coursework submission form (Appendix 1)
    a. Module title = Dissertation
    b. Module code = MVP12005
c. Module co-ordinator = your dissertation supervisor

(ii) 1 x hardbound copy of dissertation
(iii) 2 x softbound copies of dissertation
(iv) 3 x loose abstracts
(v) Electronic submission via Turnitin via Blackboard

Students are required to submit one electronic copy using Turnitin via Blackboard and to bring their full submission to Room 3133, Arts Building by 5pm on 31st August.
Compulsory Modules for Language & Literature and Culture & Civilisation Strands

MVP12004: Reading Medieval Books and Documents
Module Coordinator: Dr. Mark Faulkner

Aims
This module has the following key aims:

- To introduce the range of scripts used during the medieval period
- To provide, through a wide range of examples, a grounding in the working practices of medieval scribes and readers and how a knowledge of these helps understand medieval textuality.
- To give students extensive practice in the recognition, transcription and dating of medieval hands

Learning Outcomes
Upon successful completion of this module, students should be able to:

- Identify the script(s) used in previously-unseen medieval manuscripts
- Recognise the abbreviations most frequently used in writing medieval texts and correctly expand, with appropriate aids, those less frequently used.
- Transcribe accurately a wide range of medieval hands, according to appropriate conventions
- Date, within a century, a range of examples of medieval script

Module Content
This module introduces students to the range of scripts used to write medieval manuscripts, making especial use of Trinity’s world-class holdings of medieval books and documents, both in their surviving form and in electronic surrogate. Students learn how to read the major scripts used during the medieval period and transcribe them according to appropriate conventions. They are also introduced to the ways in which scribal hands may be dated.
Compulsory for History Strand

HI7107 Palaeography

Module Coordinator: Prof. Dáibhí Ó Cróinín

Prerequisites: CL7071 Elementary Latin in Michaelmas Term or previous experience of Latin

This module provides students with practical experience of transcribing medieval documents. This module will involve analysis of manuscript abbreviation and western scripts, normally including Roman, continental and insular scripts; Anglo-Saxon script, Caroline miniscule and protogothic scripts; Gothic book scripts (book scripts and cursive scripts); and papal chancery script.

Aims

To provide students with practical experience of transcribing medieval documents

Learning outcomes

On successful completion of the module, students should be able to:

- Transcribe medieval documents with a high degree of accuracy
- Recognise and expand contractions and suspensions
- Recognise different types of medieval script
Optional Modules

Along with your compulsory modules, you will also be able to enrol in the following optional modules across the Schools of Histories & Humanities, English, Languages, Literature and Culture and Religion. These modules vary from year to year and are subject to demand.

Michaelmas Term

Language Options

<table>
<thead>
<tr>
<th>Module Code &amp; Title</th>
<th>Module Coordinator</th>
<th>ECTS</th>
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<tbody>
<tr>
<td>CL7071 PG Elementary Latin</td>
<td>Prof. Anna Chahoud</td>
<td>10</td>
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<tr>
<td>HI7175 Medieval Latin: The Spread of</td>
<td>Dr. Immo Warntjes</td>
<td>10</td>
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<tr>
<td>Christianity, AD 500-800</td>
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<td>IR7021 Old Irish</td>
<td>Prof. Damian McManus</td>
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<tr>
<td>IT7018 Old Italian</td>
<td>Dr. Igor Candido</td>
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<tr>
<td>ENP77138 Old English</td>
<td>Dr. Alice Jorgensen</td>
<td>10</td>
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Thematic Options

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<tr>
<th>Module Code &amp; Title</th>
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<th>ECTS</th>
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<tbody>
<tr>
<td>HA7030 Medieval Monastic Ireland</td>
<td>Dr. Rachel Moss</td>
<td>10</td>
</tr>
<tr>
<td>HI7174 Medieval Sexualities and Gender</td>
<td>Prof. Ruth Mazo Karras</td>
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<td>Identities</td>
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<tr>
<td>LY7005 Christianity in the Celtic World</td>
<td>Dr Fánche Ryan</td>
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<tr>
<td>IR7013 Early Irish Saga</td>
<td>Prof. Damian McManus</td>
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<tr>
<td>IR7014 History of Irish Personal Names</td>
<td>Prof. Damian McManus</td>
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<tr>
<td>CP7004 Dantean Echos</td>
<td>Dr Igor Candido</td>
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<tr>
<td>CL7020 The Eternal City: The Archeology of</td>
<td>Dr. Hazel Dodge</td>
<td>10</td>
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<tr>
<td>the City of Rome</td>
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### Hilary Term

#### Language Options

<table>
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<th>ECTS</th>
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<tr>
<td>CL7072 PG Reading Latin</td>
<td>Prof. Anna Chahoud</td>
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<tr>
<td>CL7073 PG Latin Language</td>
<td>Prof. Anna Chahoud</td>
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#### Thematic Options

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<td>CL7046 Passages to Late Antiquity</td>
<td>Dr. Rebecca Usherwood</td>
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<tr>
<td>HI7068 Parchment To Pixel: World History</td>
<td>Dr. Francis Ludlow</td>
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<tr>
<td>Through Historical Maps And Gis</td>
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<td>TBC Old English Poetry</td>
<td>TBC</td>
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<tr>
<td>TBC Chaucer and the Italian Trecento</td>
<td>TBC</td>
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</tr>
<tr>
<td>HI7172 The Middle Ages in Film</td>
<td>Dr. Peter Crooks</td>
<td>10</td>
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Other essential information

Plagiarism

The University considers plagiarism to be a major offence, and subject to the disciplinary procedures of the University. A central repository of information about Plagiarism and how to avoid it is hosted by the Library and is located at http://tcd-ie.libguides.com/plagiarism

It is a University requirement that all TCD students must complete the Online Tutorial on avoiding plagiarism ‘Ready, Steady, Write’, located at http://tcd-ie.libguides.com/plagiarism/ready-steady-write

The University’s full statement on Plagiarism for Postgraduates can be found in the University Calendar, Part III 1.32: http://tcd-ie.libguides.com/plagiarism/calendar

Calendar Statement on Plagiarism for Postgraduates - Part III, 1.32

1. General

It is clearly understood that all members of the academic community use and build on the work and ideas of others. It is commonly accepted also, however, that we build on the work and ideas of others in an open and explicit manner, and with due acknowledgement.

Plagiarism is the act of presenting the work or ideas of others as one’s own, without due acknowledgement.

Plagiarism can arise from deliberate actions and also through careless thinking and/or methodology. The offence lies not in the attitude or intention of the perpetrator, but in the action and in its consequences.

It is the responsibility of the author of any work to ensure that he/she does not commit plagiarism.

Plagiarism is considered to be academically fraudulent, and an offence against academic integrity that is subject to the disciplinary procedures of the University.

2. Examples of Plagiarism
Plagiarism can arise from actions such as:

a) Copying another student’s work;

b) Enlisting another person or persons to complete an assignment on the student’s behalf;

c) Procuring, whether with payment or otherwise, the work or ideas of another;

d) Quoting directly, without acknowledgement, from books, articles or other sources, either in printed, recorded or electronic format, including websites and social media;

e) Paraphrasing, without acknowledgement, the writings of other authors.

Examples (d) and (e) in particular can arise through careless thinking and/or methodology where students:

(i) Fail to distinguish between their own ideas and those of others;

(ii) Fail to take proper notes during preliminary research and therefore lose track of the sources from which the notes were drawn;

(iii) Fail to distinguish between information which needs no acknowledgement because it is firmly in the public domain, and information which might be widely known, but which nevertheless requires some sort of acknowledgement;

(iv) Come across a distinctive methodology or idea and fail to record its source.

All the above serve only as examples and are not exhaustive.

3. Plagiarism in the context of group work

Students should normally submit work done in co-operation with other students only when it is done with the full knowledge and permission of the lecturer concerned. Without this, submitting work which is the product of collusion with other students may be considered to be plagiarism.

When work is submitted as the result of a Group Project, it is the responsibility of all students in the Group to ensure, so far as is possible, that no work submitted by the group is plagiarised.
4. Self-Plagiarism

No work can normally be submitted for more than one assessment for credit. Resubmitting the same work for more than one assessment for credit is normally considered self-plagiarism.

5. Avoiding Plagiarism

Students should ensure the integrity of their work by seeking advice from their lecturers, tutor or supervisor on avoiding plagiarism. All schools and departments must include, in their handbooks or other literature given to students, guidelines on the appropriate methodology for the kind of work that students will be expected to undertake. In addition, a general set of guidelines for students on avoiding plagiarism is available at http://tcd-ie.libguides.com/plagiarism.

6. If plagiarism as referred to in paragraph (1) above is suspected, the Director of Teaching and Learning (Postgraduate) will arrange an informal meeting with the student, the student’s Supervisor and/or the academic staff member concerned, to put their suspicions to the student and give the student the opportunity to respond. Students may nominate a Graduate Students’ Union representative or PG advisor to accompany them to the meeting.

7. If the Director of Teaching and Learning (Postgraduate) forms the view that plagiarism has taken place, he/she must decide if the offence can be dealt with under the summary procedure set out below. In order for this summary procedure to be followed, all parties noted above must be in agreement. If the facts of the case are in dispute, or if the Director of Teaching and Learning (Postgraduate) feels that the penalties provided for under the summary procedure below are inappropriate given the circumstances of the case, he/she will refer the case directly to the Junior Dean, who will interview the student and may implement the procedures set out in Section 5 (Other General Regulations).

8. If the offence can be dealt with under the summary procedure, the Director of Teaching and Learning (Postgraduate) will recommend one of the following penalties:

   (a) Level 1: Student receives an informal verbal warning. The piece of work in
question is inadmissible. The student is required to rephrase and correctly reference all plagiarised elements. Other content should not be altered. The resubmitted work will be assessed and marked without penalty;

(b) Level 2: Student receives a formal written warning. The piece of work in question is inadmissible. The student is required to rephrase and correctly reference all plagiarised elements. Other content should not be altered. The resubmitted work will receive a reduced or capped mark depending on the seriousness/extent of plagiarism;

(c) Level 3: Student receives a formal written warning. The piece of work in question is inadmissible. There is no opportunity for resubmission.

9. Provided that the appropriate procedure has been followed and all parties in (6) above are in agreement with the proposed penalty, the Director of Teaching and Learning (Postgraduate) should in the case of a Level 1 offence, inform the Course Director and, where appropriate, the Course Office. In the case of a Level 2 or Level 3 offence, the Dean of Graduate Studies must be notified and requested to approve the recommended penalty. The Dean of Graduate Studies will inform the Junior Dean accordingly. The Junior Dean may nevertheless implement the procedures as set out in Section 5 (Other General Regulations).

10. If the case cannot normally be dealt with under summary procedures, it is deemed to be a Level 4 offence and will be referred directly to the Junior Dean. Nothing provided for under the summary procedure diminishes or prejudices the disciplinary powers of the Junior Dean under the 2010 Consolidated Statutes.
Assessment

The pass mark in all modules is 50%. To qualify for the award of the M.Phil., a student must (1) achieve a credit-weighted average mark of at least 50% across the taught modules, and (2) either (a) pass taught modules amounting to 60 credits or (b) pass taught modules amounting to 50 credits and achieve a minimum mark of 40% in any failed modules, and (3) achieve a mark of at least 50% in the dissertation.

Students who fail to pass taught modules may present for re-examination or resubmit work for re-assessment as instructed by the Strand Director within the duration of the course. Re-assessment for modules failed in semester 1 (MT) must be completed by 1st June; for modules failed in Semester 2 (HT), by 31st August. Students who do not pass the taught modules on re-assessment will be deemed to have failed overall and may apply to repeat the course.

In the calculation of the overall M.Phil. mark, the weighted average mark for the taught components carries 40% and the mark for the dissertation carries 60%.

To qualify for the award of the M.Phil. with Distinction, students must achieve a final overall mark for the course of at least 70% and a mark of at least 70% in the dissertation. A distinction cannot be awarded if a candidate has failed any credit during the period of study.

A student who successfully completes all other requirements but does not proceed to the dissertation stage or fails to achieve the required mark of 50% in the dissertation will be recommended for the award of the Postgraduate Diploma. The Postgraduate Diploma will be awarded with Distinction if the student achieves at least 70% in the overall average mark for the taught modules.
Grade Descriptors

**70> – Distinction**

Excellent work in every respect

- **Understanding**: authoritative, original, persuasive, showing mastery of methods or techniques used and clear knowledge of their limitations
- **Selection and coverage**: appropriate method or methods applied, with a discussion covering all significant aspects of the subject
- **Analysis**: coherent, logically developed and compelling discussion, with thoroughly detailed account of any practical work
- **Presentation**: flawless, or near flawless, language and syntax; professionally presented; references and bibliography consistently formatted using a recognized style

**Marks Range:**

- >85 = marks above 85 are only awarded in exceptional circumstances
- 80-85 = of publishable quality
- 75-79 = insightful, of publishable quality with revisions
- 70-74 = excellent grasp of the subject, high quality in all areas

**50-69% – Pass**

Coherent, logical argument and use of methods that shows understanding of key principles

- **Understanding**: a developed capacity to reason critically
- **Selection and coverage**: sound basis of knowledge in sources, scholarship and techniques
- **Analysis**: developed argument and account of practical work
- **Presentation**: adequate use of language and syntax; references and bibliography consistently formatted using a recognized style

**Marks Range:**

- 65-69 = approaching excellence in some areas; analysis and argument demonstrate a high level of critical reasoning and independent evaluation;
may contain elements of originality; appropriate range of theoretical approaches and solid command of relevant methods and techniques; complex work and ideas clearly presented; effective use of language and syntax with few or no errors;

- 60-64 = well developed relevant argument and good use of methods but weaker in some areas; key terms used effectively; most important methods and techniques applied; concise and explicit argument, with coherent account of practical work

- 55-59 = approaching merit; satisfactory, appropriate and accurate but exhibiting significant shortcomings in one or more areas

- 50-54 = for the most part satisfactory, appropriate and accurate; argument may lack evidence of originality or full insight; analysis may demonstrate weaknesses in fluency, depth or persuasiveness

0-49% – Fail

Work exhibiting insufficient knowledge or understanding, superficial analysis and/or significant methodological weaknesses, unsatisfactory focus or scope

- Understanding: thinly-developed knowledge, understanding and/or methods

- Selection and coverage: scope may be too narrow or too broad, discussion unfocussed; omission of significant examples; limited success in applying relevant methods

- Analysis: argument not fully developed; account of practical work lacks analysis

- Presentation: may contain errors in use of language and syntax; formatting of references and bibliography may lack consistency
Marks Range:

- 40-49 = marginal fail, compensable in some cases (see assessment regulations); exhibits basic relevant knowledge, understandings, methodological and presentational competence but is unsatisfactory in one or more of these areas
- 30-39 = exhibits significant shortcomings in knowledge and command of methods; more descriptive than analytical; scope is too narrow or too broad; inclusion of irrelevant elements and/or omission of significant examples; failure to apply relevant methods and develop argument; presentational weaknesses and errors in use of language and syntax
- <30 = exhibits very little relevant knowledge; fundamentally flawed grasp of issues and methods; factual errors; poor presentation

Oral Examination

Where failure of a dissertation is contemplated, graduate students are entitled to an oral examination. The candidate must be informed that the reason for the oral examination is that the examiners are contemplating failure of the dissertation. The following guidelines apply:

1) The process should begin with the student being informed by the Course Director that the examiners are contemplating failure of the dissertation and that the student may choose to defend it at an oral examination. There may be three potential outcomes: (i) pass on the basis of the student’s defence of the work (ii) pass on the basis of revisions or (iii) the dissertation fails.

2) The oral examination should be held prior to or during the examination board meeting.

3) Both markers of the thesis should be present and ideally also the external examiner if he/she is available.

4) The oral examination is chaired by the Director of Teaching and Learning (Postgraduate) or their nominee.

If it appears in the oral examination that the student can defend the thesis, and the examiners believe that it could be revised to the satisfaction of the examiners, the
student may be given a period of 2 or 3 months to revise the dissertation, for which they will be allowed to re-register free of fees.

Part-time Pathway

Part-time students must pass taught modules carrying 40 credits in their first year in order to progress to the second year, pass taught modules carrying 20 credits in the second year and submit the dissertation by 31st August of the second year.

Part-time students should discuss their pathway through the course with the course co-ordinator or strand convenor.

Travel Bursaries

Information on travel bursaries can be requested from the M.Phil. Co-ordinator.

Transcripts

If you need a copy of your transcript, please email pghishum@tcd.ie with your student number, full course title, year of graduation and whether you need a paper or electronic copy. Please allow 3 weeks to generate this transcript and note that we are unable to courier transcripts so please allow enough time for the transcript to reach its destination by ordinary post.
## Important dates

<table>
<thead>
<tr>
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<th>Event Details</th>
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<tr>
<td>29 Aug 2019</td>
<td>School Postgraduate Welcome Reception</td>
</tr>
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<td>Classics Seminar Room, 6pm</td>
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<tr>
<td>3 Sep – 7 Sep 2019</td>
<td>Freshers’ Week / General Orientation</td>
</tr>
<tr>
<td>Monday 9 Sept 2019</td>
<td>Michaelmas Term (Semester 1) teaching begins</td>
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<tr>
<td>21-25 Oct 2019</td>
<td>Reading Week</td>
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<tr>
<td>29 November 2019</td>
<td>Michaelmas Term (Semester 1) teaching ends</td>
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<td>3 Sep – 7 Sep 2019</td>
<td>Freshers’ Week / General Orientation</td>
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<tr>
<td>20 January 2020</td>
<td>Hilary Term (Semester 2) teaching begins</td>
</tr>
<tr>
<td>2 March – 6 March 2020</td>
<td>Reading Week</td>
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<tr>
<td>17 April 2020</td>
<td>Hilary Term (Semester 2) teaching ends</td>
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<tr>
<td>31 May 2020</td>
<td>End of statutory term</td>
</tr>
<tr>
<td>17th August 2020</td>
<td>Last day to submit written work to dissertation supervisors</td>
</tr>
<tr>
<td>31st August 2020</td>
<td>Submission of dissertation</td>
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**Note that College is closed on the following dates 2019 - 2020:**

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<tr>
<td>28 October 2019</td>
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<td>24 Dec 2019 – 2 January 2020</td>
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<td>17 March 2020</td>
<td>St Patrick’s Day</td>
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<td>10 April 2020</td>
<td>Good Friday</td>
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<td>13 April 2020</td>
<td>Easter Monday</td>
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<td>4 May 2020</td>
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<td>1 June 2020</td>
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<td>Graduate Students’ Union</td>
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<td>Postgraduate Advisory Service, House 27</td>
<td><a href="http://www.tcd.ie/Senior_Tutor/postgraduate">www.tcd.ie/Senior_Tutor/postgraduate</a></td>
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<tr>
<td>Student Counselling Service, 7-9 South Leinster Street</td>
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# Appendix 1 – M.Phil. coursework submission sheet

## M.Phil. Coursework Submission Form

<table>
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<tr>
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<tr>
<td>Module code:</td>
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<td>Module title:</td>
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<tr>
<td>Module co-ordinator:</td>
<td></td>
</tr>
<tr>
<td>Assignment/essay title:</td>
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</tbody>
</table>

I have read and I understand the plagiarism provisions in the General Regulations of the University Calendar for the current year - [http://www.tcd.ie/calendar](http://www.tcd.ie/calendar).

I have also completed the ‘Ready, Steady, Write’ online tutorial on avoiding plagiarism - [http://tcd-ie.libguides.com/plagiarism/ready-steady-write](http://tcd-ie.libguides.com/plagiarism/ready-steady-write).

I declare that the assignment being submitted represents my own work and has not been taken from the work of others save where appropriately referenced in the body of the assignment.

I have submitted an electronic copy via Turnitin Blackboard

Signed:  
Date: