

SCHOOL OF HISTORIES AND HUMANITIES
EVENING AND SHORT-COURSES PROGRAMME 2019-20

INFORMATION

Enrolments

- ***ENROLMENTS FOR COURSES COMMENCING IN SEPTEMBER 2019 OPEN 20 August 2019. **CLOSING DATE: Friday 30 August.**
- ***ENROLMENTS FOR COURSES COMMENCING IN JANUARY 2019 OPEN 09 December 2019. **CLOSING DATE Friday 10 January 2020.**

**** Enrolling by the cut-off date does not guarantee that a place will be available.***

There are a limited number of places on many of these courses and places are allocated on a first-come-first-served basis. Unfortunately, when a course is full, late applications cannot be accepted. Online applications will close as soon as a course is fully booked. In this instance, the course will not be available on the drop-down payment menu. Late applications received by post will be returned to the applicant.

*****Places may be available after this date on some courses******

HOW TO APPLY

ONLINE: You may register and pay by credit/debit card online at <http://www.histories-humanities.tcd.ie/shortcourses> after 20th August 2019.

BY PHONE: Please phone at 01-896 8589, after 20 August 2019, to pay by credit/debit card

POST: You can download an application form and send it with a cheque/money order made payable to 'Trinity College Dublin number 1 account' to: Dr Patricia Stapleton, Evening and Short Courses administrator, School of Histories and Humanities, Room 3141, Arts Building, Trinity College, College Green, Dublin 2.

APPLICATIONS IN PERSON: Due to the planned refurbishment of the Arts Building, The evening and Short Courses Programme Office may be closed at certain times, therefore, applications in person are **BY APPOINTMENT ONLY** (AFTER 20th August 2019). Please see our website for updates on this.

Please note that cash payments are no longer accepted.

- **TIMETABLES ARE SUBJECT TO CHANGE UP UNTIL THE START OF TERM. IF A CHANGE OCCURS AFTER YOU HAVE ENROLLED, YOU WILL BE NOTIFIED AND YOUR FEE WILL BE REFUNDED IF REQUESTED.**

CONCESSIONS

Concessions are available to full time students or people whose primary source of income is Social Welfare pension, disability pension, Jobseekers payment, other Social Welfare payment or a government-sponsored employment scheme.

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LECTURES

Unless otherwise stated, all courses are lecture-only and do not have any follow up seminars. All classes and lectures take place in the Arts Building.

When lectures fall on bank holidays or when undergraduate examinations take place during a scheduled lecture, subject matter is generally integrated into other lectures rather than a replacement lecture taking place. **In these cases, no refunds will be given.**

LIBRARY and BLACKBOARD ACCESS

As all of our lectures are audit only and do not carry any academic credit, people enrolled on our evening and short-courses **DO NOT** have Blackboard access. Library access is limited to Saturday mornings where books and sources can be consulted but not borrowed.

TERM DATES 2019-20

<u>Michaelmas Term</u>	(September 2019)		<u>Hilary Term</u>	(January 2020)
Teaching term starts:	Monday 9 Sept 2019		Monday 20 January 2020	
Reading week:	21 – 25 October 2019		02 – 06 March 2020	
Teaching term ends:	Friday 30 November 2019		Friday 10 April 2020	